



COUNTY OF LOS ANGELES

Public Health

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August 16, 2013

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Chief Deputy Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE AN AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, LOS ANGELES EFFECTIVE UPON DATE OF EXECUTION THROUGH JUNE 30, 2016 FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS AND RESPONSE**

This is to notify you that I am exercising the delegated authority approved by your Board on June 6, 2012, to select providers, negotiate, and execute new one-year or multi-year service agreements related to public health emergency preparedness and response, through June 30, 2017, with contract maximum obligations not to exceed \$500,000 per service agreement, per grant term (July 1 through June 30 each year) of the service agreement, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

Under this authority, I will execute a sole source agreement with the Regents of the University of California, Los Angeles (UCLA), effective upon date of execution through June 30, 2016, 100 percent offset by the Centers for Disease Control and Prevention (CDC) Notice of Award Number 1U90TP000516-02, for a total maximum obligation of \$570,000 for the entire service agreement (\$200,000 for the 2013-14 grant term; \$190,000 for the 2014-15 grant term; and \$180,000 for the 2015-16 grant term).

In 2010, the Department of Public Health (DPH) partnered with UCLA, the Emergency Network of Los Angeles (ENLA), and the RAND Corporation (RAND) to form the Los Angeles County Community Disaster Resilience (LACCDR) project. This project is a collaborative effort sponsored by the CDC and the National Institute of Mental Health to develop a community-wide disaster resiliency effort that includes members of emergency response agencies and faith-based and community leaders throughout Los Angeles County (LAC). The project aims to engage community-based organizations in providing leadership and partnership to promote community resilience in the face of public health emergencies such as pandemics and disasters.

During year one of the LACCDR project, UCLA developed and participated in the pilot project committee which created a community engagement and evaluation plan to improve community awareness about public health preparedness and identify community priorities to strengthen resilience, preparedness, and emergency response. In year two, UCLA formed focus groups comprised of community partners to develop recommendations to improve community

engagement and message delivery in the face of public health emergencies and disasters to community and faith-based organizations in LAC.

Under this agreement, UCLA will focus on improving community resilience among vulnerable populations (e.g., children or populations with physical limitations and/or access and functional needs) by providing engagement and inclusion methods and services with pilot community coalitions in project-related meetings and trainings as needed. Specifically, UCLA will provide activities such as: 1) language translation, interpretation services and support to vulnerable populations; 2) consultation and technical assistance to the LACCCR project development committee, in addition to administrative support to the community coalitions for the purposes of developing emergency preparedness evaluation components and collecting evaluation data; and 3) connecting community coalitions to emergency preparedness resources that help build community resilience such as emergency preparedness training, education, and outreach. UCLA will also assist the LACCCR with data sharing (i.e., "lessons learned") within the eight LAC Service Planning Areas and external emergency preparedness jurisdictional agencies such as New York and Washington D.C. These activities align with the United States Department of Health and Human Services' 2012 National Health Security Strategy – Objective One: Foster informed, empowered individuals and communities; and CDC Capabilities 1 and 2: Community Preparedness and Community Recovery.

As a founding member of the LACCCR project, UCLA is uniquely qualified and experienced in implementing the partnered, collaborative program and evaluation approach that the LACCCR considers to be the most effective and sustainable method to improve community emergency preparedness and resilience in disasters. Due to the fact that the public health strategies for building community resilience are newly being established, UCLA's continuous participation in the LACCCR is critical to the success of the LACCCR project. UCLA will be able to continue to provide ongoing support and technical assistance for the purposes described above that help build and improve community resilience among the targeted populations.

During the negotiation of this agreement, UCLA required numerous changes to certain provisions of the agreement including, but not limited to, Indemnification; General Provisions for all Required Insurances; and Ownership of Materials, Software, and Copyright that were reviewed by County Counsel and CEO Risk Management. County Counsel has reviewed and approved the agreement as to use and this delegated authority action.

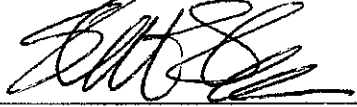
The attached sole source checklist (Attachment A) has been approved and signed by the CEO. If you have any questions or require additional information, please let me know.

CAH:nmp
#02536

Attachments (1)

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

**SOLE SOURCE CHECKLIST
THE REGENTS OF THE UNIVERSITY
OF CALIFORNIA LOS ANGELES**

Check (✓)	JUSTIFICATION FOR SOLE SOURCE PROCUREMENT OF SERVICES <i>Identify applicable justification and provide documentation for each checked item.</i>
	➤ Only one bona fide source for the service exists; performance and price competition are not available.
	➤ Quick action is required (emergency situation)
	➤ Proposals have been solicited but no satisfactory proposals were received.
	➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.
	➤ Maintenance service agreements exist on equipment which must be serviced by the authorized manufacturer's service representatives.
	➤ It is most cost-effective to obtain services by exercising an option under an existing contract.
	➤ It is the best interest of the County (e.g., administrative cost savings, too long a learning curve for a new service provider, etc.).
✓	<p>Other reason. Please explain:</p> <p>UCLA is a founding member of the Los Angeles County Community Disaster Resilience (LACCDR) project which is a partnership between DPH, Emergency Network Los Angeles, and the Rand Corporation. UCLA has extensive experience in implementing the partnered, collaborative program and evaluation approach that the LACCDR considers to be the most effective and sustainable method to improving community preparedness and resilience in disasters. In addition, due to the fact that these public health emergencies community resiliences are just being formed, the continuous participation of UCLA is critical to the success of this project. DPH recommends contracting with UCLA on the third year of this project to improve community resilience among vulnerable populations (e.g. children or population with physical limitations).</p>
	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">  Sheila Shima Deputy Chief Executive Officer, CEO </div> <div style="width: 35%; text-align: right;"> 1/16/13 Date </div> </div>